

Please complete in capital letters and in BLACK INK only

This form is to be completed if you wish to:

- have regular superannuation contributions deducted from your pay. This authority allows your employer to pay your contributions directly from your pay to your FuturePlus Super account. You should check with your payroll department to ensure they allow deductions from your pay.
- make a one-off superannuation contribution.

If you wish to rollover monies into your existing superannuation fund, please complete a "Transfer-In Authority" form (available from Member Services or FuturePlus Super website – see "Where to send this form/enquiries" for details).

Privacy: The personal information to be collected on this form is required to ensure your contribution instructions are up to date for FuturePlus Super. If you do not provide this information your benefit entitlement may not be processed accurately. Your personal information will be provided to other entities which provide services to the Fund only in association with a contractual requirement that those entities abide by the Privacy Act 1988 (C'th) in the same manner as the Fund and apply the relevant aspects of the Fund's Privacy Policy or to which your benefit may be transferred. Your personal information may be accessed by or disclosed to other entities associated with the Fund so that they can provide information to you about pre-retirement, post-retirement or investment products. You can access your personal information by contacting the Fund (see contact details below).

1. Your details

Member no.				Date of birth (dd/mm/yyyy)		/		/	
Title				(e.g. Mr/Mrs/Ms/Miss/Dr)					
Family name									
Given name(s)									
Street/PO Box no.									
Suburb/Town/City									
State/Territory		Postcode		Country (if outside Australia)					
Phone: Home no. (inc. STD/ISD)				Business no. (inc. STD/ISD)					
Mobile no.				Fax no. (inc. STD/ISD)					
E-mail address									

2. Regular contributions – (by Payroll deduction) If you complete ONLY this section, give the form to your Payroll Officer and DO NOT return it to the Fund.

Please tick the appropriate option(s) and enter the contribution amount below:

OPTIONAL EMPLOYER CONTRIBUTIONS (PRE-TAX OR SALARY SACRIFICE*)

How much do you want your employer to deduct from your gross salary or wages?

\$ PER week fortnight month

OPTIONAL MEMBER CONTRIBUTIONS (AFTER-TAX)

I wish to make optional member contributions by regular deductions from my pay :

\$ PER week fortnight month

* Optional employer contributions are subject to employer's agreement.

INDEMNITY

In consideration to your consenting to make such deductions and payment as above, I agree for myself, my executors, administrators and assigns, to hold my employer:

Employer name

and every employee thereof, harmless and indemnified against any claim arising out of any act or omission to act in pursuance of this authority or any failure to make deductions and remittances as authorised herein. This authority cancels any FuturePlus Super payroll deduction authority and continues until it is withdrawn by me in writing.

Signed

Date (dd/mm/yyyy)

 / /


PAYROLL MANAGER TO COMPLETE:

I agree to deduct payment from the above-named member's pay in order to pay contributions to FuturePlus Super.

Signed

Date (dd/mm/yyyy)

3. Single contribution - If you complete this section, you must attach your cheque made payable to "FuturePlus Super" and forward the completed form and cheque to the Fund.

I wish to make a single payment of:

\$

This amount will be credited to your account on the date we receive your cheque.

4. Applicant declaration

I declare that the information contained in this form is correct:

Signed

Date (dd/mm/yyyy)

IMPORTANT NOTES FOR MEMBERS**CONTRIBUTIONS****Compulsory Employer Contributions**

Employers are required to provide superannuation benefits for most of their employees. The amount of superannuation contributions, which an employer is required to pay, is set out in Commonwealth law known as the Superannuation Guarantee (SG) legislation. The current SG contribution rate is 9% (commenced 1 July 2002). Your employer remits these contributions automatically to a superannuation scheme.

Optional Employer Contributions

In some instances, your employer may make additional contributions to FuturePlus Super on your behalf and adjust your pre-tax salary for such contributions. This is often referred to as "salary sacrifice". Personal contributions, which are made in this way, are treated like employer contributions for taxation purposes.

You should discuss the availability of this option with your employer and obtain financial advice to ensure that salary sacrifice is appropriate for you.

Optional Member Contributions

You may wish to supplement your employer's contributions with personal (after-tax) superannuation contributions, and you have two choices:

- Regular payroll deductions, or
- Single (lump sum) payment.

Single (lump sum) payment

You can also make lump sum contributions towards your retirement, simply by completing an 'Optional Contributions' form¹ and sending it to the Fund, together with your cheque.

TRANSFERS FROM OTHER SUPERANNUATION FUNDS

FuturePlus Super can accept transfers of superannuation benefits from other funds.

Such transfers can be arranged by completing a 'Transfer-in Authority' form¹.

PROTECTING YOUR PRIVACY

The Trustee is fully committed to comply with the Information Privacy Principles in the way in which your personal information is stored and used. Full details of how this is achieved are contained in the Trustee's Privacy Policy, which is available from Member Services or on the Fund's website at www.futureplussuper.com.au

¹Forms are available from Member Services or the FuturePlus Super website – see "Where to send this form/enquiries" below for details.

What to do next

Please ensure:

- You have signed and dated Section 4 "Applicant Declaration"; and
- If you have completed Sections 1, 2 and 4 to make "Regular Contributions", please give this form to your payroll officer. **DO NOT RETURN FORM TO THE FUND;**
- If you have completed Section 3 to make a "Single Contribution", please send this form, together with a cheque made payable to "FuturePlus Super" to the Fund address below. If, in this case, you have **also** completed Section 2 "Regular Contributions", please provide a copy of this form to your Payroll Officer.

Where to send this form/enquiries

FuturePlus Super

GPO Box 2617

Sydney, NSW 2001

website: www.futureplussuper.com.au

Phone: 1800 067 059 (toll free)

(8.30 am – 5.00 pm Mon – Fri)

Fax (02) 9279 4131

